



**EXECUTIVE BOARD  
Meeting Minutes  
Saturday, May 16, 2015**

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 11:19 a.m. on Saturday, May 16, 2015. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

***Executive Committee***

President.....Michelle Spenser  
Past President.....Shep Siegel  
President Elect.....Lew Keliher

***Executive Board Representatives***

Administration .....Will Sarett  
Business Education .....Mark Sabo  
Diversified Occupations .....Terry Derrig  
Family and Consumer Sciences.....Rene Ketchum  
Career Guidance & Counseling.....Jewel Robinson  
Marketing Education .....Darby Vigus  
Industrial Technology Education .....Jarred Foss  
Skilled and Technical Sciences.....Jill Van Berkomp for Ryan Nickels  
Health Sciences .....Bonnie Tidwell

**Executive Board Absent:**

Awards Chair (Ex Officio).....Vern Chandler  
Agricultural Education .....Dan Tedor

**Staff Present:**

Executive Director.....Tim Knue  
Executive Assistant.....Tess Alviso  
Executive Assistant.....Franciene Chrisman

**Guests Present:**

ACTE .....Doug Meyer  
CTSOs.....Ross Short  
HSCTE .....Terri Karkau  
OSPI.....Lance Wrzesinski  
WAVA.....Teri Pablo  
WAVA.....Shani Watkins  
WTECB.....Nova Gattman

**Professional Development Committee:**

- Sessions titled correctly to be appealing
- Opening Session Mark Perna
- Closing Session Jeff Charbonneau
- 2016 & 2017 at Davenport Grand Hotel, Spokane

**Legislative Committee:**

- Legislators of the Year discussed
- Legislative Focus
  - CTSO funding
  - Equivalency crediting issue

**Membership/Awards Committee:**

- 1,325 members in 2014 vs. 1,580 members in 2015
- Awards checklist for items needed
- Portal open October 1 to May 1 for awards submissions
- Oklahoma has sponsorships for awarding \$
- Ideas on awards or membership email Lew and copy Tess

**OSPI (Lance Wrzesinski):**

- Finished process for equivalency crediting
- Committee still meeting on changes to program approval / re-approval
- Will not release grants until they know money is available in the budget
- Kathleen Lopp retiring end of June

**WTECB (Nova Gattman):**

- Great partnership between WTECB and WA-ACTE
- Access to dual credit opportunities bill passed
- Workforce Innovation and Opportunity Act
- Terri Colbert session at Summer Conference
- Governor asked state agencies to stay out of the budget negotiations

**ACTE (Doug Meyer):**

- Successful Kansas Region V Conference
- Hall of Fame – Vern Chandler 2015 / Kathy & Tom Lopp 2014
- Susan Dixon – Region V Administrator of the Year will go on to Nationals
- Region V VP Dodie Bemis
- Membership continues to be an issue and asked for us to encourage national membership
- WIOA, ESEA, Perkins ongoing legislative
- Doug President as of July 1 – retiring from Yelm
- Region V in San Diego – encouraged sections sending president elect

**CTSOs (Ross Short):**

- Wrapping up busy season with conferences
- 11,500 participated in conferences
- Tremendous growth in membership and participation
- Joint state officer training at Warm Beach
- Funding concerns
- Ross retiring from WTSA

**Agenda Changes:** No changes were made to the agenda. Rene moved that the agenda be approved as presented. The motion was seconded by Will and carried.

**Calendar Update:** Three sections out of 10 are using the WA-ACTE Google calendar.

**President Elect Nomination:** Gene Wachtel nominated by board and will be approved at Delegate Assembly.

**Consent Agenda:** Terry moved that the Consent Agenda be approved as presented. The motion was seconded by Rene and carried.

- Approval of March 18, 2015, Executive Board Meeting Minutes
- Financial Statements
- Executive Committee Reports
- Section Reports
- Correspondence

**2015-2016 Budget:**

- Dues increase factored in
- Foundation silent auction to raise funds
- \$7,622 return to budget

**Review of Clock Hours:** Without objection, the Executive Board reviewed the inservice evaluation summaries/assessments for clock hour programs held between May 1, 2014, and April 30, 2015:

- [ACTE Region V Leadership Conference - April 15-18, 2015](#)
- [ACTE's CareerTech VISION - November 19-22, 2014](#)
- [WA-ACTE Fall Conference - October 30-31, 2014](#)
- [WA-ACTE Summer Conference - August 4-6, 2014](#)
- [Designing a New Work-Based Learning Program - August 3, 2014](#)
- [Online Tools to Increase Productivity & Engagement - August 3, 2014](#)
- [Engineering with Underwater Robotics - August 3, 2014](#)
- [Taming the Internet - August 3, 2014](#)
- [Careers in Education Training - August 3, 2014](#)
- [First Aid & CPR - August 3, 2014](#)
- [New CTE Directors' Workshop - August 3, 2014](#)
- [STEM Training - August 2-6, 2014](#)
- [CASE Institute - July 7-18 & 14-23, 2014](#)

**Resolutions:** New resolutions or changes to continuing resolutions by July 1.

**Constitution:** Proposed amendment deleting WADOT/CGCA and adding WA-CCER.

**Bylaws:** Proposed amendments for dues increase and deleting WADOT/CGCA and adding WA-CCER.

- WADOT and CGCA merge into WA-CCER
- Purpose of dues increase
  - Create a fiscally healthy organization
  - Improve and innovate current professional development activities
  - Improve marketing of Career and Technical Education in Washington State

**Executive Session:** 1:55 p.m. to 2:45 p.m.

**Approval of Budget:** Bonnie moved that the 2015-2016 budget be approved as presented. The motion was seconded by Will and carried.

**Out-of-State Travel Approval:** Rene moved that the 2015-2016 out-of-state travel for the Executive Director and Executive Committee be approved for the following:

- ACTE Convention – Executive Director, President, Past President, President Elect
- National Policy Seminar – Executive Director, President, President Elect
- Region V Conference – Executive Director, President, President Elect

The motion was seconded by Bonnie and carried.

**Section Updates:**

- JROTC – tabled – need resolution to continue
- Michelle requested section logos be emailed to her
- Section unification discussed; hard sell, but requested sections include WA-ACTE dues on their registration forms

**Strategic Plan Update:** Lew and Tim working on 2015-2016 Strategic Plan.

**Adjournment:** The meeting was adjourned at 3:13 p.m.

**Future Meetings:**

- August 8, 2015, 10:00 a.m. - 4:00 p.m., Holiday Inn, Yakima
- September 19, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- November 7, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- January 30, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- March 22, 2016, GoToMeeting
- May 21, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- August 6, 2016, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane